«Todays\_Date\_MMMM\_DD\_YYYY»

«Account\_Address\_Block»

File No. «Account\_Number»

Creditor: «CliFile\_Name»

Creditor Reference No. «Client\_Ref\_Num»

Amount Due: «Actual\_Total\_Jmt\_NonJmt\_Owing»

We previously notified you that «CliFile\_Name» (“ADT”) engaged our firm to collect the unpaid «Actual\_Total\_Jmt\_NonJmt\_Owing» balance due. Both our records and ADT’s records show that the «Actual\_Total\_Jmt\_NonJmt\_Owing» balance remains unpaid.

Unless this balance is immediately satisfied, this will negatively affect your credit report. Once reported, your credit may be affected for up to six (6) years. In addition, per our prior correspondence, immediate payment will also prevent an increase to the «Actual\_Total\_Jmt\_NonJmt\_Owing» balance since ADT has not added interest, late charges, and attorney fees to the balance owed despite their contractual right to do so.

It is imperative that you immediately send payment by «Date\_plus\_7\_days» to avoid further action from arising. The «Actual\_Total\_Jmt\_NonJmt\_Owing» payment can be sent through the following methods:

1. Mail – draft a check payable to ADT with file number «Account\_Number» on the memo line and mail the check to our office at the address below
2. Online\* – pay with check or credit card with our processor: [**https://www.afm-usa.com/payment**](https://www.afm-usa.com/payment)
3. Phone\* – pay with check or credit card by contacting our office at **(847) 259-4700**.

\*A convenience fee will be assessed for both check or credit card payments made online or by phone.

Your immediate actions will determine how ADT is forced to proceed to protect their interests. Please conduct yourself accordingly.

Thank you,

«COLLECTOR\_NAME\_SIGNATURE»

**«Collector\_Pseudonym»**

«X1005\_Signature\_Co\_Line\_1» «X1006\_Signature\_Co\_Line\_2»

P.O. Box 735633, Chicago, IL 60673-5633

P: (847) 259-4700 | F: (847) 259-9434

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.

This transmittal may contain confidential information belonging to the sender which is legally privileged and/or exempt from disclosure. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents is strictly prohibited. If you received this transmittal in error, please call the sender immediately to arrange for the return of this letter.